**WONG Wing Shan, Zoe**

***Personal Summary:***

**Name: WONG Wing Shan, Zoe (王穎珊)**

**Telephone: 6131 7231**

**E-mail: zoe\_shan\_@hotmail.com**

* **Experienced in audit and assurance for more than 6 years, achieved senior level**
* **Being acting manager and senior in charge for annual audit of:** 
  + **private equity funds, hedge funds and real estate funds under IFRS and USGAAP**
  + **licensed corporation of HKSFC under HKFRS and SFO**
* **being team member for annual audit of HK listed companies in construction, natural resources mining and trading industries**

***Working Experiences:***

**Jan2014 – Present Senior Associate – Assurance (Financial Services)**

**PricewaterhouseCoopers**

Major Duties

* Annual audit engagements in Funds:
  + Private equity Fund in partnership structure under USGAAP
    - Ally Bridge (AUM: US$244M)
    - Themes Investment (AUM: US$129M)
  + Hedge fund in master feeder fund structure under USGAAP
    - ARCM (AUM: US$1,104M)
    - EB Asia (AUM: US$304M)
  + US CFTC registered hedge fund in master feeder fund structure under IFRS
    - Harbour Asia (AUM: US$53M)
  + Real estate fund in partnership structure under IFRS
    - Millennia Prime (AUM: US$41M)
* Annual audit engagements in licensed corporations:
  + Type 1 and 9 licensed under HKFRS and SFO
    - Edmond de Rothschild Asset Management, Securities
    - J.P. Morgan Broking
    - Harbour Capital
* Other annual audit engagement:
  + Banking return - PT. Bank Mandiri – Hong Kong Branch
  + Retailed bank - China CITIC Bank International Limited
  + Retirement scheme under ORSO - Commmerz Bank

***Working Experiences: (Continued)***

**Nov2010 - Dec2013** **Senior Associate – Audit (General)**

**Grant Thornton Hong Kong Company Limited**

Major Duties

* Annual audit engagements in Listed companies under HKFRS and listing rules:
  + Coal mining and sales - Yanzhou Coal Mining Co. Ltd. (1171.HK)
  + Property development and investment - Cheuk Nang (Holdings) Ltd. (131.HK)
  + Trading of furniture and bathing hardware - E. Bon Holdings Ltd. (599.HK)
* Annual audit engagements in Private companies under HKFRS:
* Financial services - Sinopec Century Bright Capital Investment Ltd. under **Sinopec** China Petrochemical Corp. Group (386.HK)

**Mar2002 – Nov2010 Part-time Official**

**Leisure and Cultural Services Department, Hong Kong Government**

Major Duties

* Organizing and assisting community and sports programs

**Jul2008 - Sep2008 Hong Kong Transport Service Supervision Coordinator**

**International Olympic Committee, International Paralympic Committee**

Major Duties

* Providing hospitality service to Olympic Family members and handling vehicles booking and traffic enquiries

***Education:***

**Sep2008 – Jun2011** **Bachelor of Business Administration (Honors) Accountancy**

The Hong Kong Polytechnic University

**Sep2006 – Jun2008** **Associate Degree of Business - General Management**

Community College of City University of Hong Kong

**Sep2003 - Apr2006** **Hong Kong Advanced Level Examination**

YMCA of Hong Kong Christian College (YHKCC)

**Sep1998 - Apr2003 Hong Kong Certificate of Education Examination**

Immaculate Heart of Mary College

***Professional Qualifications and Awards:***

**Present Student of Hong Kong Institute of Certified Public Accountants**

**2006 LCCI Level 3 Certificate in Book-keeping**

**2005 Best All Round Students Award, YHKCC**

**2004 Exceptional Service Award, YHKCC**

***Strengths:***

* A hard-working fast-learner who enjoys teamwork and possesses a strong sense of responsibility and commitments
* Able to collaborate and lead a team with different personality types in difference job levels
* Ability to work independently

***Other Skills:***

Computer skills: Proficient in Microsoft Word, Excel and PowerPoint, and Accounting and operational system in SAP

Languages: Proficient in written and fluent in spoken Cantonese, English and Mandarin

***Expected Salary:***

Negotiable